

# **North Kent Sewer Authority**

## **Regular Meeting Minutes**

**February 6, 2025**

### **CALL TO ORDER**

Chair Stephen Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m. at the PARCC Side Clean Water Plant, 4775 Coit Avenue, Grand Rapids, Michigan.

Present were Board Members Stephen Grimm (Chair/Cannon Township), Cameron VanWyngarden (Vice Chair/Plainfield Township), Thad Beard (Secretary/City of Rockford), Matt McConnon (Courtland Township) and Greg Madura (Alpine Township).

Also in attendance were NKSA Director Scott Schoolcraft, NKSA attorney Jim Scales, NKSA Engineer Mark Prien, and Mike Hefferan, NKSA staff.

### **APPROVAL OF MINUTES**

Motion made by VanWyngarden and supported by McConnon to approve the December 5, 2024 meeting minutes. Motion approved unanimously.

### **PUBLIC COMMENTS**

There were no members of the public present, and no comments were made.

### **REPORT OF THE DIRECTOR**

Director Scott Schoolcraft presented a written report, which is included in the meeting packet.

### **OLD BUSINESS**

- A. **Update on the Roof Insurance Lawsuit.** The roof insurance lawsuit was resolved through mediation with the insurance company paying a total of \$238,000 to the NKSA for the roof damage claim.

### **NEW BUSINESS**

- A. **Election of Officers.** Motion by Madura, seconded by McCannon to retain the current slate of officers: Chair Stephen Grimm, Vice Chair Cameron VanWyngarden, Secretary Thad Beard, Finance Director Linda Lehman. Without objection as to election by slate, the motion passed unanimously.
- B. **2025 Flow Percentage Approval.** Mark Prein presented the system flow percentages, upon which the cost sharing allocations are based under the NKSA contract. Motion made by VanWyngarden and seconded by Beard to accept the flow percentages. Motion carried unanimously.
- C. **Proposal to Update NKSA Standard Specifications.** Mark Prein presented a proposal for Prein & Newhof to update the NKSA sewer system specifications, which are used throughout the five communities to accept the technical standards for sewer system

construction. Motion made by McCannon and seconded by Madura to accept the proposal. Motion approved unanimously.

**MISCELLANEOUS.** It was reported that the connection fees received resulting from the Saddle Ridge Development will result in a surplus of target joint system connection fees, which will be “rolled over” according to the agreement to offset any future connection fee deficits. This is used in the cost sharing allocation under the NKSA agreement.

**ADJOURNMENT**

The meeting was adjourned at approximately 2:20 p.m.

Jim Scales  
Acting Recording Secretary